



Minutes

Annual Parish Council Meeting of Preston on Stour Parish Council

Held on: Thursday 16th May 2024 at 8:00pm
Place: Three Parishes Millennium Hall, Preston on Stour

Present: Cllrs Will Spencer (Chair), Anna Corser (Vice-Chair), James Seccombe

In attendance: Laura Callow (Parish Clerk)

Members of the public: 0

14/24 **ELECTION of CHAIR** - Cllr Spencer as proposed by Cllr Corser, seconded by James Seccombe, all in favour

15/24 **WELCOME and APOLOGIES- Not Present** - Andrew Holman-West, Graham Carter on behalf of Alscot Estate.

16/24 **Declaration of Interest** - there were none to receive

17/24 **Open Forum** - there were no discussions for the Open Forum

18/24 **CONFIRMATION OF MINUTES**
The minutes of the Ordinary Meeting 21st March 2024 were **confirmed** and **signed**.

Proposed: Cllr Spencer **Seconded:** Cllr Seccombe **All in favour**

19/24 **ELECTION of VICE CHAIR** - Cllr Corser as proposed by Cllr Spencer, seconded by James Seccombe, all in favour.

20/24 **Areas of Responsibility** - It was agreed that all Cllrs would continue with their areas of responsibility. These are attached to minutes and also on the www.prestononstour.org website.

21/24 **FINANCIAL MATTERS**

- i. The financial report was discussed and approved
- ii. Bank reconciliation was agreed and approved
- iii. Annual Governance and Accountability Return Part 2 - A report was received from the internal Auditor, Mr Kenneth Dunn. This was circulated to all members and the recommendations were read out **IT WAS RESOLVED to accept the auditor's report (dated 19th April 2024 appendix A)**

Annual Accounts

The Clerk circulated the annual Governance Statement (Section 1), accounts, asset register, risk register and end of financial year statements. Following consideration **IT WAS RESOLVED THAT**

The Annual Governance Statement (Section 1) is approved

The Accounting Statements (Section 2) are approved, and that the Accounts for the Parish Council meet the qualifying criteria for exemption from external audit. **IT WAS FURTHER RESOLVED** to accept the accounts for the financial year ending 31 March 2024, asset register and risk register and to sign the accounting statements for the external auditor. The forms were duly signed by the Chair and would be signed by the RFO after the meeting.

The dates for the commencement for the exercise of public rights were agreed as the 30-day period commencing Monday 03rd June to Friday 12th July 2024.

iv. 5 invoices approved for payment.

Inv 1	Clerks Salary	£408.25
Inv 2	WALC - Subscription	£126.00
Inv 3	Kenneth Dunn	£200.00
Inv 4	Zurich	£241.00
Inv 5	Alscot Estate - Bus stop	£12.00

22/24 Planning-

- 23/03354/FUL Lower Farm Barns - withdrawn
- 22/03753/FUL Airfield Woodyard - refused

23/24 Councillors Reports and items for future agendas

- **Red Phone box** - Clerk contacted BT to discuss adopting it but as we have poor signal in our area the phone box has to stay so not option to adopt yet. Clerk also contacted BT maintenance team and they had added the Preston on Stour phone box onto the list to be re painted.
- **Future Meetings Arrangements** - Agreed we will continue to meet at the Village Hall on the Third Thursday of every second month.

24/24 DATE OF NEXT MEETING - 18th July 2024 at 7:30pm

25/24 TO CONSIDER CLOSURE OF THE MEETING TO THE PUBLIC AND PRESS

The meeting was closed at **8.46pm**

Proposed: Cllr Spencer Seconded: Cllr Corser All in favour

26/24 PERSONNEL and CONFIDENTIAL MATTERS

SIGNED:

Councillor Areas of Responsibility

Planning - Cllr Corser

Trees - Cllr Spence

Flooding - Cllr Seccombe

Communications - Cllr Seccombe and Cllr Corser

Financial Management - Cllr Spencer

Village Infrastructure and Environment - Cllr Spencer

Welfare for Vulnerable Residents - Cllr Corser

Alscot Estate Liaison - Cllr Corser